



Prospective Homeowner Prescreening Application

This application is designed to help determine whether you meet initial requirements for a Habitat home. Please complete the form and submit it to us by U.S. mail, fax or via e-mail. Details for returning the form are listed on page 4 of this application.

If you're eligible, we will contact you and provide information about our next homeowner orientation. If you're not eligible right now, that doesn't mean that you won't be eligible in the future. We would love to talk with you about what steps you can take to meet these requirements.

To be completed by the Primary Applicant:

First Name _____ Last Name _____

Street Address _____ City _____ Zip Code _____

Phone Number _____ Email Address _____

Will you apply with a co-buyer? (Circle one) Yes No

Co-buyer name (if applicable): _____

* If you are applying with a co-buyer, please have him/her complete the "Co-Buyer" application (see page 5) and submit it with your application.

Basic Information

1. Do you work in and/or live in Guilford County? (Circle one) Yes No

* If "Yes", please continue. If "No", please **STOP** – you are **ineligible** for a Habitat home at this time.

*(If you work **and** live in High Point please contact the High Point Habitat Affiliate 336-887-8388)*

2. Have you owed a home in your name in the last three years? (Circle one) Yes No

* If "No", please continue. If "Yes", please **STOP** – you are **ineligible** for a Habitat home at this time.

Rental History

3. Are you currently renting a place in your own name? (Circle one) Yes No

* If "Yes", please continue. If "No", please **STOP** since you are **ineligible** at this time.

4. How long have you lived at your current address? _____. (If more than 12 months skip to the "Work History" section below.)

5. If your answer to #4 is less than 12 months, was your prior residence listed in your name? (Circle one)

Yes No

* If no, **STOP** since you are **ineligible** at this time. If yes, please continue to #6.

6. How long did you live at the prior residence with a lease listed in your name? _____

* If your answers to #4 + #6 equal more than 12 months as of today, please continue.

* If the answer is less than 12 months, please **STOP** since you are **ineligible** at this time.

Work History

If you are **employed currently** please complete the questions in this section.

If you are **not employed currently** but have had other sources of income for the past 12 months, please skip to #10.

If you are **not employed currently and have not had other sources of income** for the past 12 months, please **STOP** since you are **ineligible** at this time.

7. How long have you worked at your current job? _____.

Start date: _____ End date: _____

8. How long did you work at your prior job? _____.

Start date: _____ End date: _____

* If the totals of #7 and #8 equal less than 12 months of continuous employment, please **STOP** since you are **ineligible** at this time. Once you reach 12 months of continuous employment and meet other criteria, you may be eligible.

Income

9. Please provide the following information:

Your rate of pay per month	
Your annual salary/wages	
The average number of hours you work each week	
The number of weeks you work each year	

If you are self-employed, please include a copy of your most recent tax returns with your pre-screening application.

10. Please provide information about any additional sources of income you receive.

Type of income	Who Receives these benefits	Total amount received per month
Child support (Court Ordered Only)		\$
Social Security benefits		\$
Disability benefits		\$
Other:		\$
Other:		\$
Other:		\$
Other:		\$

Children and Adult Dependents

11. Will any children or adult dependents live in your home? If so, please complete the section below.

Name	Gender (Male/Female)	Date of Birth

Additional Information

12. Are you willing to complete a total of 300 hours of “sweat equity”? This means working side-by-side with volunteers and staff working on the construction of your home and the homes of other Habitat families, as well as time spent in financial counseling and homeowner education courses. Sweat Equity helps families develop a sense of ownership through hard work on their own home. (Circle one)

Yes No

13. Are you available to attend Monday night Financial Classes for a nine-week period? (Circle one)

Yes No

14. Are you available to attend Thursday night Homeowner Classes for a ten-week session? (Circle one)

Yes No

15. Are you willing to submit to a background check? (Circle one)

Yes No

16. Are you willing to have a Habitat staff member visit your current residence? (Circle one)

Yes No

17. Are you applying with a co-buyer? (Circle one)

Yes No

* If “No”, please follow the instructions for returning your application (see below). If “Yes”, please ask the co-buyer to complete a “Co-Buyer Application” (see next page) and submit it with yours.

Thank you for completing this application! You can return it in one of three ways:

1. Mail your completed application to: Habitat for Humanity of Greater Greensboro
P.O. Box 3402
Greensboro, NC 27402
2. Fax your completed application to: 336-691-0769
3. Send a scanned copy via e-mail to: rcarl@habitatgreensboro.org

Co-Buyer Application

Co-Buyer Information:

First Name _____ Last Name _____

Street Address _____ City _____ Zip Code _____

Phone Number _____ Email Address _____

Primary Applicant's Name _____

Relationship to the Primary Applicant _____

Are you 18 or older ? (Circle one) Yes No

* If "No", please **STOP** since you are ineligible at this time. If "Yes", please continue below.

Basic Information

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Other:		\$
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Yes No

20. Are you available to attend Monday night Financial Classes for a nine-week period? (Circle one)

Yes No

21. Are you available to attend Thursday night Homeowner Classes for a ten-week session? (Circle one)

Yes No

22. Are you willing to submit to a background check? (Circle one)

Yes No

23. Are you willing to have a Habitat staff member visit your current residence? (Circle one)

Yes No

Thank you for completing this application! Please return it to Habitat for Humanity of Greater Greensboro with the Primary Applicant’s form.